

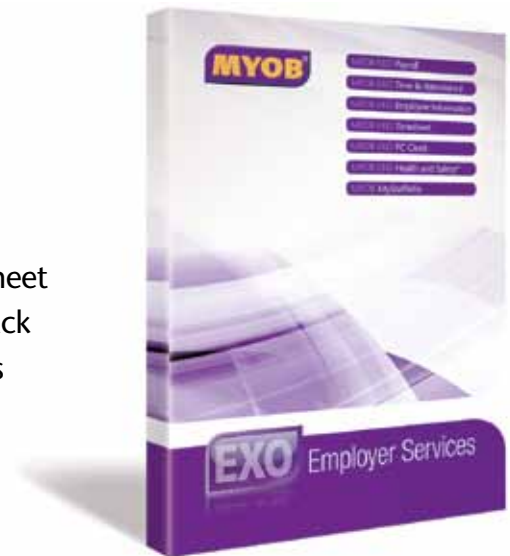


MYOB EXO Timesheet

Manage your staff timesheets from one central location.

Reduce the workload of your payroll staff at head office.

MYOB EXO Timesheet spreads the responsibility for timesheet management evenly across the company as employees track their own time. This means there's less pressure to process payroll to deadline.



The workload on payroll staff is reduced because less time is spent keying in data and dealing with queries or disputes over data authenticity. More importantly, the time saved can be spent collating and approving the final results and producing reports for management.

Capture timesheet information in your payroll

MYOB EXO Timesheet integrates with MYOB EXO Payroll and MYOB EXO Time and Attendance. All your timesheet information is collated and imported into MYOB EXO Payroll, reducing the need for double entry.

Save time by processing pays from remote sites at a central location.

MYOB EXO Timesheet allows companies with more than one site to process their pays from one central location, based on start and finish times sent electronically from individual branches. Information on remote sites can be easily created from head office, including employee and maintenance details.

Features at a glance:

- Capture start and finish times or total workload
- Remote timesheet capture
- Greater accuracy – no need for laborious paper based timesheets
- Extremely easy to use with intuitive interface
- Automatically update all employee pay period changes for greater accuracy
- Create batches without opening a current pay
- Pre-process batches in advance
- Unlimited number of timesheets and remote sites
- Detailed reporting at site
- Integrates with other MYOB EXO Employer Services applications



EXO Employer Services factsheet

System Requirements

Minimum system requirements for PCs running MYOB EXO Employer Services components are detailed below. The performance of the MYOB EXO Employer Services system is not assured if these requirements are not met. Similarly, performance cannot be assured if the EXO Employer Services system is installed on a PC that is already under load from other processes.

Workstation Requirements

Any PC running the MYOB EXO Employer Services application modules should meet the following minimum requirements:

- Windows 2000 Service Pack 3 or later, Windows XP, Windows Server 2003, Windows Vista
- Intel Pentium® 800MHz processor (or equivalent)
- 512MB RAM
- Minimum 1GB hard disk space available
- CD-ROM Drive
- 16-bit colour, 1024×768 screen resolution

Other Requirements

Certain features of MYOB EXO Employer Services require one or more of the following:

- Internet access
- TCP/IP networking
- Serial port (required for some features in EXO Time and Attendance)
- Microsoft Internet Explorer 6.0 or later
- Adobe® Acrobat Reader

More Information

To find out more, or to purchase MYOB EXO Timesheet:

Australia

Call 1300 555 110

Visit myob.com.au/exo

Email exo@myob.com.au

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